

DDO D/ODP
FYI

ODP 0-53
14 January 1980 Exo

STATINTL

DD/ODP

MEMORANDUM FOR: Chief, [REDACTED], IMS/DDO

FROM: STATINTL [REDACTED]
Deputy Director for Processing, ODP

SUBJECT: ODP Access to the Special Center

1. In our recent discussions on electrical access to the Special Center, we agreed that I would forward monthly status reports to you. In order for us to set a zero-base from which to start, I have compiled the following lists. Attachment A lists those ODP staff and contractors with access to the one-way link between the VM/370 system and the Special Center. Attachment B lists those ODP staff and contractors with access to the TSO system in the Special Center, and Attachment C lists those terminals in ODP space which could access DDO systems. The list of ODP staff and contractors who have unrestricted physical access to the Special Center is currently being reviewed and reduced. When that review is complete, I will forward that list to you for use as a zero-baseline.

2. The personnel and equipment noted in the attachments represent our current operational requirement. These resources are dedicated to the functions of systems development and maintenance for the operating systems, software and hardware support to the COMTEN Communications Controllers, administrative support to the TSO, GIMS, and VM systems, the physical operation of computer systems, and the physical maintenance of computer hardware and supportive systems in the Special Center.

3. I will advise you, monthly, of all activity against these access lists. The Customer Services Staff/ODP has administrative control of the lists and is prepared to give you lists of all DDO personnel who have access to DDO systems if you desire. You may contact myself [REDACTED] if you need further information or assistance.

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Atts: a/s

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Approved For Release 2001/08/07 : CIA-RDP83T00573R000300170013-0

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Approved For Release 2001/08/07 : CIA-RDP83T00573R000300170013-0

Attachment C

Terminals in ODP Areas Which Access DDO Systems
As of 1 January 1980

<u>Make</u>	<u>ID</u>	<u>Org.</u>	<u>Room No.</u>
Delta Data 5000	DL608	SPD/OLSB	GA0513
Delta Data 5000	DL604	SPD/OLSB	GA0513
IBM 3270		SPD/OLSB	GA0513
Delta Data 5000	DM058	ED/TB	GD5313
Delta Data 5000	DL973	CSS	GA0507
Delta Data 5000	DA287	CSS	GA0507

ODP # D-272

STATINTL

██████████-80/19
14 February 1980

MEMORANDUM FOR THE RECORD

STATINTL

FROM: ██████████

STATINTL

Software Specialist, DDO/IMS, ██████████

SUBJECT: CRT Terminal Projections for FY 81

STATINTL

1. This memo documents the results of a telephone conversation I had with ██████████ on 14 February 1980.

STATINTL

2. We, ██████████ projected requirements for 106 terminals in FY 81 by filling out ODP's "New Terminal Requirement for FY 81" forms in December of 1978. On these forms we projected the following:

-34 terminals for COMET II

-63 terminals for the display of incoming message traffic, COMET retrieval/display, and cable preparation transmission

-9 terminals for DMS users

3. In each case we identified these terminals as being in the enhanced program level. This was an honest evaluation as they all represent increases beyond the current level.

STATINTL

4. ██████████ informed me that the Agency's FY 81 Congressional Budget contains all (70) user terminal requirements included in the minimum and austere program levels, but none that were in the current or enhanced levels. The result is that the DO has no CRT terminals approved for FY 81.

5. Lew says that although the DO is not authorized to get any of the 70 terminals ODP will get in FY 81, we can get as many as we want by transferring the requisite amount of money to ODP along with our terminal requests (i.e. we can get them if we pay for them). Lew says there is no Congressional or OMB limit on the number of terminals the Agency can get in FY 81 -- only a limit on the amount of money ODP could budget for them.

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6. I think we were dealt with unfairly concerning our FY 81 requirements. By being honest and showing all of our new terminals as extensions beyond the current level, we received no terminal allocation at all for the year. I think this lesson compels us to show some subset of our terminal projections in the minimum and austere levels, even if this does stretch the definition of these levels somewhat.

STATINTL



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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ODP # 0-272

FROM:

Chief, IMS

EXTENSION

NO.

DATE

5 March 1980

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Director, ODP

RECEIVED

FORWARDED

119

J

Bruce:

Needless to say the message in the attached memo comes as a surprise to me. Is there any way out of this situation in FY 81 without spending additional DO funds? Should we henceforth follow the suggestion [REDACTED] offers in paragraph 6?

STATINTL

Bil

Chief, IMS

Subsequently discussed with C/IMS

BJ

SE

8.

File 1ms

9.

10.

11.

12.

13.

14.

15.

17 MAR 1980

NOTE TO D/ODP

STATINTL

Answer to [REDACTED] Questions

The only way out of DO funding is for ODP to reprogram. The DO usually has year-end funds for reprogramming, perhaps they will again this year. I think the decision has already been made on placing their terminals at more critical levels in the future because in 1982 all their requirements were moved below the enhanced level to austere and current levels.

Background

I am sure I informally discussed the 1981 situation with respect to DO terminals with either [REDACTED] shortly after STATINTL the Comptroller eliminated our enhanced level terminal package. My plan was to officially notify the Directorate's which 1981 requirements we could support after we got the final word on our Congressional Budget. This information would be provided as an attachment to the 1982 ODP call for terminal requirements. Unfortunately, the 1982 call was delayed as a result of accommodating Engineering's requested changes to the 1982 request form. I personally hand carried the 1982 Call to the DO on 29 January. [REDACTED] was tied up on a panel and [REDACTED] was sick. STATINTL I left the package with their secretary with instructions for STATINTL [REDACTED] to call me when he came in. After several days, I called [REDACTED] and explained the problem in 1981. I didn't realize when I was talking with him he didn't have the 1982 Call I had left with

his secretary. On about 14 February, I got a call notifying me the DO would be a little late in responding to our Call (later I learned they just found it in the safe where the secretary had placed it when I gave it to her). Shortly, thereafter I received calls from [REDACTED] asking about the 1981 problem in great detail. Sam's memo is an accurate record of our conversation except I don't remember talking about transferring money to ODP.

STATINTL

Perhaps the DO was treated unfairly. However, I believe it was a result of their system for handling their requirements. They do not allow components to have ADP Control Officers and I doubt if our Call reached the same level of users in the DO as it did in the other Directorates. Their requirements, in my opinion, don't reflect individual user requirements. Instead, they have taken the easy way out. Every request we have had from other components is on a separate sheet of paper and individually prioritized--which requires a lot of work. Instead they identify blanket requirements for large number of terminals, (34, 62, and 8 in 1981 plus 35 and 46 in 1982) without prioritizing their individual requirements. Since we have changed to individual justification for each terminal, only the DO has not submitted separate individual requirements for their terminals and each year the DO requirements have been larger than any other Directorate.

SECRET

The DO response to our terminal calls reflect their centralized approach for identifying requirements which does not offer the prioritization flexibility of the individual requirements provided all the other Directorates.

If our 1982 Program is approved at the current level, the following terminals will be provided to our users in the two year period.

<u>Directorate</u>	<u>1981</u>	<u>1982</u>	<u>Total</u>
DCI	4	11	15
DDA	27	39	66
DDO	0	45	45
DDS&T	6	26	32
NFAC	<u>34</u>	<u>39</u>	<u>73</u>
	71	160	231

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ODP-8-2162

30 NOV 1978

MEMORANDUM FOR: Directorate & Office ADP Control Officers

FROM : [REDACTED] Chief, Management Staff, ODP

SUBJECT : FY 1981 Requirements for Computer Terminals

STATINTL

1. Annually, the Office of Data Processing requests each office using or planning to use ODP resources to provide their requirements for computer terminals for the forthcoming program year. This information is used by ODP to establish an overall requirement for terminals that can be successfully justified and defended at subsequent program reviews.

2. In the Agency's FY 1980 Program, ADP and specifically new terminals came under close review by the EAG, RMS, and OMB. As a result of these reviews, the number of terminals included in the FY 1980 Congressional Budget is considerably less than requested. The primary reason that a larger number of terminals was not approved is the lack of hard requirements for each terminal requested and the inability to relate requirements to a specific level in each user's Decision Unit.

3. In order to strengthen the justification of computer terminal requirements in the FY 1981 Program, a new form has been designed. A separate form is required for each new terminal requirement.

4. The routing sheet for each Directorate ADP Control Officer's copy of this memorandum will contain the number of terminals ODP is currently allocating that Directorate for FY 1979 and 1980. This allocation should be further suballocated by the Directorate ADP Control Officer for each office in order that a base number of terminals can be established at the beginning of FY 1981 on which FY 1981 requirements can be based.

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5. Attached are several sets of instructions and terminal requirement forms for each Office ADP Control Officer. Additional sets should be copied as required.

6. Questions concerning the number of terminals assigned or pending installation should be directed to [REDACTED] All other questions should be directed to [REDACTED] extension [REDACTED]

7. It is requested that the requirements for each Directorate be forwarded in one package to the Chief, Program and Budget Group, ODP, by COB 20 December.

STATINTL



Atts: a/s

cc: [REDACTED] SS/P/ODP

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Instructions for Preparing Form for New Terminal Requirements
For FY 1981

1. A separate form is required for each new terminal requirement to be supported by ODP in FY 1981. All completed forms should be forwarded by COB 20 December 1978 to Chief, Program and Budget Group, ODP via the Directorate ADP Control Officer. Questions concerning the number of terminals assigned or pending installation should be directed to [REDACTED] All other questions should be directed to [REDACTED] or [REDACTED]

2. Special instructions for certain areas of the form are discussed below:

Office Requirement No. - This is a unique number for each requirement. It should be provided by the Office ADP Control Officer and used to identify this specific requirement in future communications. This number should be used when requesting the installation of the terminal in FY 1981.

Non-Standard Device - State why this is necessary and describe the special features required, e.g., light pen, floppy disk, line speed, print quality, and etc.

Requirement - Relate this to the overall mission of the Agency. Identify the product and the consumers. Name the ODP project(s) this terminal will support.

Impact of Disapproval - Describe in quantitative terms--increase time for final reports from two to four days, ten hours of overtime will be required each weekend, delays program development by six months, etc.

Decision Unit Name and Number - Use the information in your FY 1980 Zero Base Budget Request.

Level in FY 1981 Program - This will probably not be known at this time but use your best estimate. Corrections can be provided after the Office Program is developed by identifying the office requirement number and the revised level.

Priority - The Office ADP Control Officer ranks the office requirements. The Directorate ADP Control Officer ranks the Directorate requirements.

DATE

OFFICE REQUIREMENT NO. _____

NEW TERMINAL REQUIREMENT FOR FY 1981
(SEPARATE FORM FOR EACH TERMINAL)

OFFICE _____ COMPONENT _____

LOCATION (Building) _____ FLOOR _____

TYPE OF TERMINAL (Circle One)

Standard CRT	Advanced Terminal*
Standard CRT w/Printer	Remote Job Entry Station (RJE)
APL CRT	Remote Printer
APL CRT w/Printer	Graphics Display
Standard Hardcopy	Other*

JUSTIFICATION (Circle One)

New Initiative Increased Staffing Increased Workload

Other (Specify) _____

REQUIREMENT (Describe the requirement this terminal will support, explain how the requirement is presently being satisfied, and provide any other background information pertinent to justification.) _____

IMPACT OF DISAPPROVAL _____USAGE

_____ Estimated number of unique users per week for this terminal.

_____ Estimated average number of hours used per week for this terminal.

_____ Number of terminals used to support this requirement as of this date.

_____ Additional terminals allocated for this requirement through FY 1980.

DECISION UNIT NAME _____ NUMBER _____

Level in FY 1981 Program that Contain the Office's Resources to Support this Requirement (Circle One)

Minimum	Austere	Current	Enhanced
	1,2,3,4,5		1,2,3,4,5

PRIORITY: Office _____ of _____ Directorate _____ of _____

*Attach separate statement describing specific requirement and justification for non-standard device.

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